

HEALTH AND SAFETY RISK ASSESSMENT:

Directorate Education

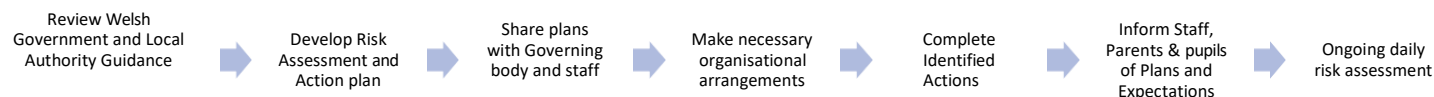
Department/School Ysgol Penrhyn Dewi VA

Person responsible Mrs Rachael Thomas, Acting Headteacher	School Ysgol Penrhyn Dewi VA	Assessed By Mrs Sian Churchill, Business Manager Date: 31.8.22 Reviewed 10.10.22	
Manager Mrs Sian Churchill, Business Manager	Task Covid-19 & Teaching & Learning in Ysgol Penrhyn Dewi VA from September 2022	Review Ongoing	
Risk = severity x likelihood	Severity of harm		
Likelihood of occurrence	(1) Slight (All other injuries and illnesses)	(2) Serious (Over 3 day injury or serious illness)	(3) Major (Death or major injury)
(1) Low (Harm will seldom occur)	Low (1)	Low (2)	Medium (3)
(2) Medium (Harm likely to occur)	Low (2)	Medium (4)	High (6)
(3) High (Harm certain to occur)	Medium (3)	High (6)	High (9)

Purpose of this document:

This COVID19 Risk Assessment sets out the specific safety measures put in place for YPDVA pupils and staff. This should be read in conjunction with the guidance set out in the Welsh Government ‘**Covid-19 Control Decision Framework**’ and reviewed regularly in line with ongoing Welsh Government, Local Authority and Public Health Wales guidance.

Risk Assessment Process



HAZARD	WHO MIGHT BE HARMED AND HOW?	EXISTING CONTROL MEASURES	RISK (severity x likelihood)	WHAT MORE NEEDS TO BE DONE TO CONTROL THE RISK?	
Transmission of COVID-19	Staff, Children, Contractors	<p>INSET Safety briefing to be conducted to all staff and two way conversation to allow adequate knowledge and understanding.</p> <p>Essential measures set out in the school Covid 19 RA regarding infection control to be followed.</p> <p>A robust application and reinforcement of all existing control measures is required given the increased transmission risk associated with new variants</p> <p>Employers should engage workforce through encouragement, education & support to ensure whole workforce has access to the right information to allow them to make informed choices.</p> <p>External access and entrances used where possible to limit use of corridors (Appendix A)</p> <p>Staff to maintain 2m physical distance from other staff and pupils where this is possible.</p>	1x2=2	<p>All school staff are aware of guidance via: INSET briefing Microsoft onenote Staff Handbook with Covid-19 Must Reads Daily updates of changes</p> <p>All staff supported to attend vaccination appointments.</p> <p>To improve access to information and reduce sharing of paperwork, the Visitors information leaflet has been updated to include all relevant Health and Safety Information in an electronic format that can be emailed in advance or via a QR code at arrival <u>Aidan Campus Visitor Information</u> <u>Non Campus Visitor Information</u> <u>Dewi Campus Visitor Information</u></p> <p>Classroom, toilet and external access arrangements for each site are identified in the maps in Appendix A.</p> <p>Soap and water preferred however hand sanitiser stations available in both classrooms and Hall.</p>	<p>6.1.22</p> <p>Ongoing</p> <p>Ongoing</p> <p>Actioned</p> <p>Ongoing</p> <p>Actioned</p>

<p>Person-to-person transmission</p>	<p>Teachers Parents/pupils and others</p>	<p>Activities developed and coordinated to minimise close contact and following national guidance</p> <p>Robust respiratory hygiene control measures including regular handwashing and ventilation.</p> <p>Social hygiene skills (eg using/ disposing of tissues). Preventative measures to be re-enforced during the day.</p> <p>Soap and water preferred means of hand washing but sanitizer is also provided.</p> <p>Formal consideration of how to reduce contact and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable.</p> <p>The holding of Assemblies or collective worship will occur in accordance with the identified risk levels and the Welsh Government Decision Framework.</p> <p>All opportunities for time for learners to spend outdoors will be maximised.</p>	<p>1x2=2</p>	<p>Traffic and pedestrian control measures and information provision to promote safety.</p> <p>Guidance posters displayed within school premises</p> <p>Masks for visitors will be available on all campuses</p> <p>Lidded bins available to ensure safe disposal of tissues and hand towels.</p> <p>Hand sanitising stations/ or handwashing facilities in every classroom and entrance/ exit. All users of school buildings to wash/ sanitise hands upon entry, regularly throughout the day and to follow good hygiene practices when not in educational setting</p> <p>Ventilation to be maximised via open windows as much as possible throughout the school day. The opening of doors may be used to assist ventilation if it is safe to do so and if they have automatic fire closures.</p> <p>YPDVA will follow the latest Welsh Government Self Isolation guidance:</p> <p><u>Guidance for people with symptoms of a respiratory infection, including COVID-19 GOV.WALES</u></p>	<p>Actioned</p> <p>Actioned</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
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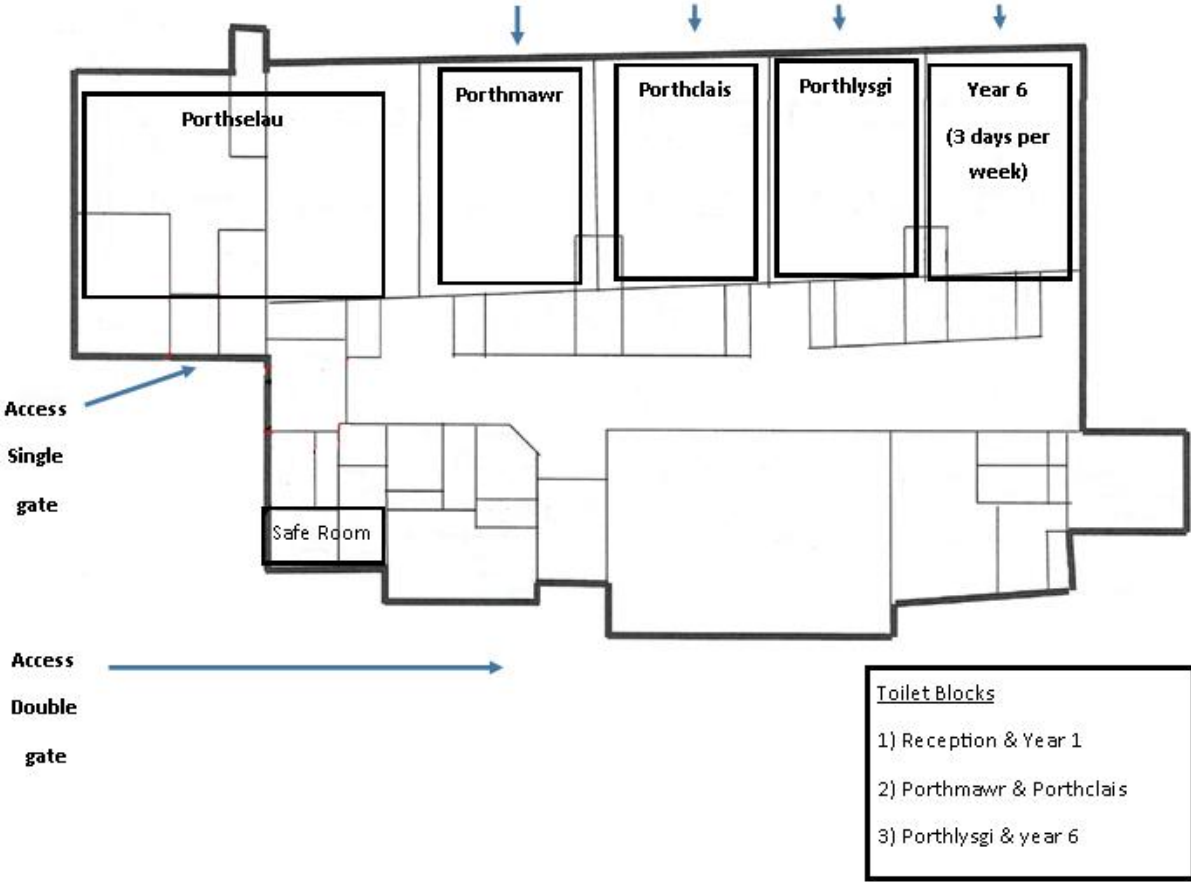
		<p>C02 Monitors placed in each classroom. WG guidance regarding using the monitors to determine level of ventilation required published on staff handbook. Carbon dioxide monitors in education settings GOV.WALES</p> <p>Information regarding the e-Bug Covid-19 website resources for schools published on Staff Handbook</p>		<p>Colleagues reminded of the priority of ventilation</p> <p>PCC maintenance department reviews mechanical ventilation systems as part of the SLA</p> <p>Pupil induction to incorporate reminders regarding robust personal hygiene practices</p>	<p>6.1.22</p> <p>Ongoing</p> <p>Sept 22</p>
<p>Skin irritations due to excessive washing of hands or wearing of PPE</p>	<p>All Staff/Support workers learners, visitors</p>	<ul style="list-style-type: none"> • Dry hands appropriately. • Moisturising creams to be used periodically. • Liquid Soap and foam only. • In regards to the wearing of PPE ensure you follow manufacturer's instructions for the duration of wear. Disposal should be in line with industry guidelines. 	<p>1x1=1</p>	<p>Seek guidance from PCC Occupational Health Team if issues arise. NHS Hand Hygiene</p>	<p>SIT</p>
<p>Storing and handling of hand sanitizers</p>	<p>All Staff and pupils, visitors, contractors and others</p> <p>Chemical burns, blisters, skin reactions/irritation</p> <p>Inhalation of substance</p>	<ul style="list-style-type: none"> • Hand sanitisers should be used and stored as per manufacturer's instructions. • To follow Regulations of COSHH (Control of Substances Hazardous to Health). • Decanting of alcohol based sanitisers should be conducted in a well ventilated area away from ignition sources. • PPE should be worn as directed in the COSHH Risk Assessment. 	<p>2 x 1=2</p>	<p>To follow any new instructions from the manufacturers of the product.</p> <p>Following guidance regarding the use of hand sanitiser as per Safety Notice 17.7.20 including access to goggles</p> <p>In Aidan and Non settings hand sanitiser to be in dispensers mounted out of reach of pupils</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Actioned</p>

<p>First Aid Emergency Arrangements</p>	<p>Staff and children More severe injuries resulting from: lack of treatment, inappropriate treatment and enhanced infection risk (e.g. open wound)</p>	<p>At Least one First Aider on site at any time Provisions available and adequately stocked. Accident form to be completed where required and uploaded to PCC database. Incident waste disposal arrangements.</p>	<p>2x1=2</p>	<p>First aid PPE available on each site First Aider available on each site First Aid kit to also have a pack consisting of Face visor, masks gloves and apron to protect the first aider when administering first aid to a casualty.</p>	<p>Actioned Ongoing Actioned</p>
<p>Covid 19 and emergency evacuations</p>	<p>All users</p>	<p>Revised evacuation routes are confirmed.</p>	<p>1x2=2</p>	<p>Evacuation procedure for each site updated and monitored. Evacuation procedure for site communicated. Evacuation procedure shared with all staff – via staff INSET & Staff Handbook Evacuation procedure included in staff handbook and evacuation procedures/ routes displayed clearly in each classroom Individual evacuation risk assessments updated. Fire drills Fire safety risk assessments published on sharepoint Fire door closures fitted where possible and regular testing</p>	<p>Ongoing Actioned Actioned Ongoing Ongoing Actioned Ongoing</p>

<p>Cross contamination - Cleaning activities</p>	<p>Pupils, staff, contractors, visitors</p>	<p>Capacity of cleaning staff has been increased.</p> <p>Adequate cleaning supplies and facilities around the school are in place. Current guidance advises the use of normal cleaning products</p> <p>Arrangements for longer-term continual supplies are also in place.</p>	<p>2x1=2</p>	<p>Hand towels and hand wash are to be checked and replaced as needed by Caretakers and cleaning staff</p> <p>Goggles for decanting chemical eg. Hand sanitizer and appropriate PPE provided to cleaning staff</p> <p>Hand sanitiser stations at entrances and exits</p> <p>Disposable tissues in each classroom to implement the 'catch it, bin it, kill it' approach</p> <p>Stock check and ordering schedule reviewed</p>	<p>Actioned</p> <p>Ongoing</p> <p>Actioned</p> <p>Ongoing</p> <p>Ongoing</p>
<p>Staffing capacity</p>	<p>Staff and pupils</p>	<p>Maintain staffing/ supervision levels as far as practicable at all times to enable school to remain open to pupils.</p> <p>Supply arrangements in place.</p> <p>Audit of current staffing availability ongoing.</p> <p>Apply Welsh Government isolation guidance</p>	<p>2x1=2</p>	<p>Rotas for staff to include SIT, safeguarding, Administration, First Aid</p> <p>Ongoing support for staff to access vaccination opportunities</p> <p>Blended learning policy updated</p> <p>Chrome books for RADY pupils and guidance notes developed</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Actioned</p> <p>Actioned</p>
<p>Pupils Well-being standards not met</p>		<p>Careful consideration given to those children requiring additional support.</p> <p>Support for clinically vulnerable children to attend school.</p> <p>Arrangements in place to provide food to Pupils, including the requirement of universal free school meals.</p>	<p>2x1=2</p>	<p>Inclusion Team will identify and provide appropriate ongoing support</p> <p>FSM provision - Information regarding access to FSM provision published and parents supported where necessary by safe guarding team.</p> <p>Breakfast club provision from 8.00am in</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

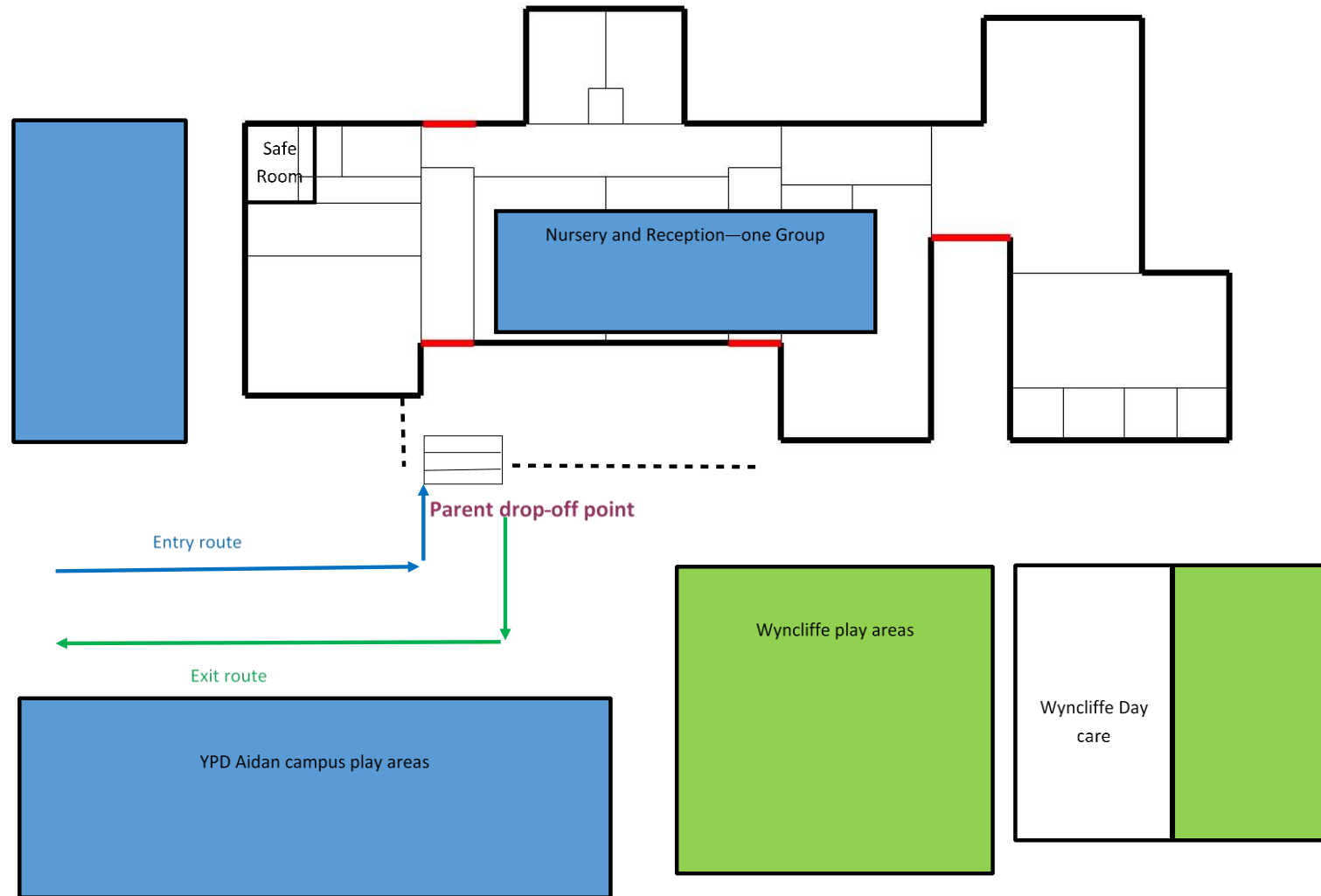
APPENDIX A

Non Campus— Classes and Entry Points (from 26.4.22)



Pupils arriving for Porthmawr, Porthclais, Porthlysgi, and year 6 classroom will arrive through the double gate. Foundation pupils in room N1 will arrive through the single gate. Parents will leave pupils at the school gates. At collection time, pupils will be expected to stand and wait for a member of staff to call them to go to their parents.

Aidan Campus arrangements



YPDVA—Pupil external access routes to reduce congestion in corridors —Dewi Campus
(From 26.4.22)

